

A-V and Staging Requirements for George Walther's Presentation:

Thanks for your attention to these details. My aim is to focus on your audience, knowing that the logistics details are all taken care of. We'll discuss anything that may be unclear.

Staging:

- Maximum elevation riser with steps from the stage down to the audience. I'll be "mixing" with those in attendance (think of good old Phil Donahue). I'm good at leaping, though steps will help.
- Tall barstool. I prefer a back, though this is not necessary.
- Draped six foot banquet table at the rear of the riser. This is for props and prizes and should be behind me.
- "Cocktail round" or small table at the front of the riser, off to one side, for my laptop. (Will need AC power and VGA cable to projector, as well as audio feed to house sound to accommodate sound effects stored on my laptop.)
- No lectern needed. If there will be one on stage before I present, please arrange to have it removed during a break before my presentation.

Microphones:

- Wireless lavalier with brand new batteries, please. I'll wear this concealed inside my clothing, so my introducer will need a separate microphone.
- Handheld wireless mic for my introducer and audience participation. This should remain on stage following my introduction and will also serve as a backup in the event of troubles with the lavalier.

A-V Support:

- Projector and screen for PowerPoint (actually, I'll use Apple's version, named "Keynote").
- I will provide my own "clicker"
- I will need an audio feed to house sound from my laptop, which will be on the small table up on the riser.
- Largest possible screen positioned to left or right side of riser, not directly in the middle. Please ensure that lighting does not wash out the screen image, yet illuminates the rest of the riser. (If it's necessary to unscrew bulbs that affect the screen, please do so in advance as house lighting people generally object to my BB gun.)

Note:

- I will have "black slides" inserted between images, so any A-V production folks shouldn't be alarmed if the screen is dark while I'm presenting. This is intentional.
- If we have agreed to have this program videotaped, it is crucial that I speak with the producer and camera operator well in advance to offer stage direction, coordinate wardrobe with stage background, etc.

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