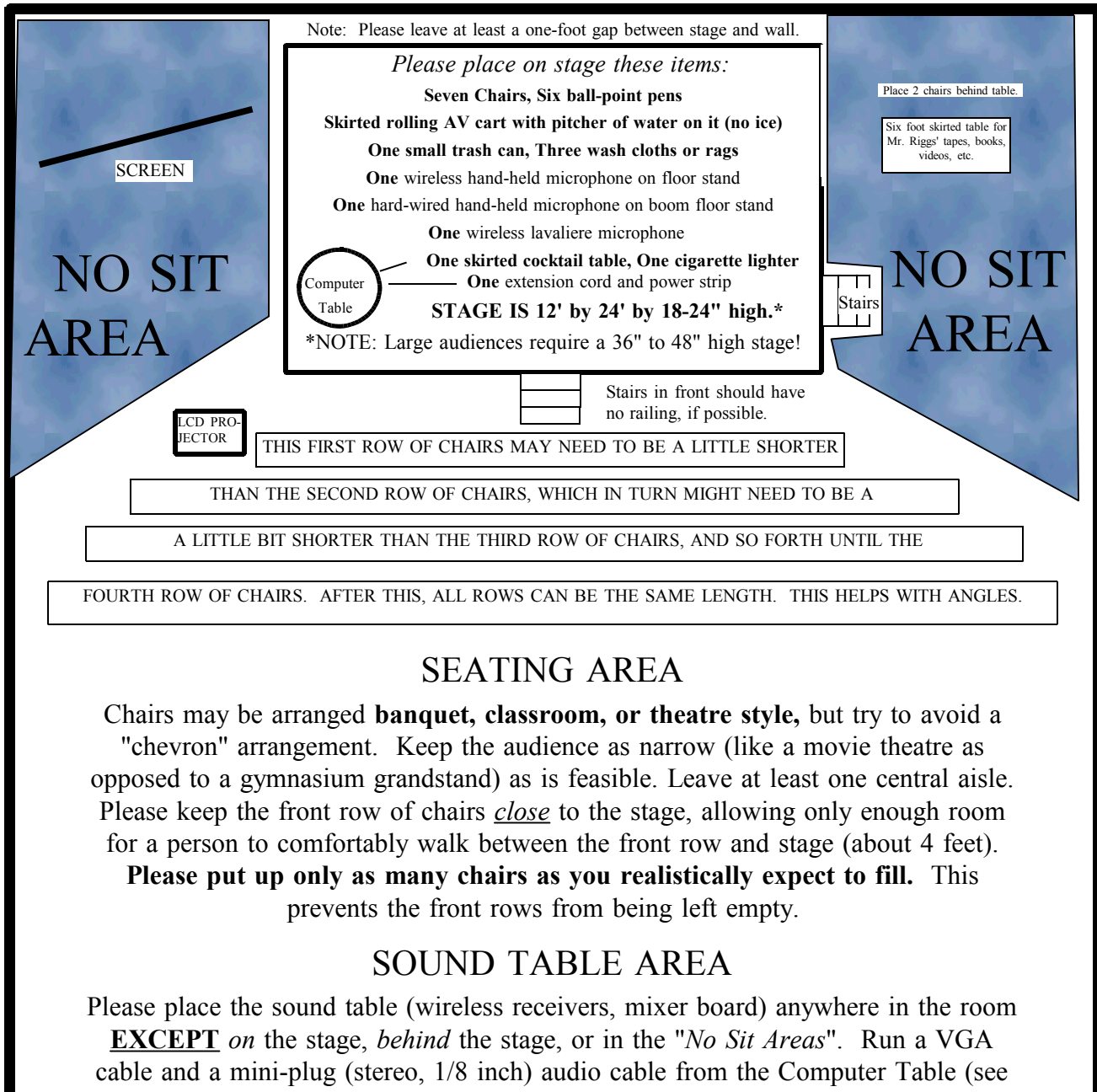


Please put the stage at the *end* of the room (on one of the short walls) whenever possible.



SEATING AREA

Chairs may be arranged **banquet, classroom, or theatre style**, but try to avoid a "chevron" arrangement. Keep the audience as narrow (like a movie theatre as opposed to a gymnasium grandstand) as is feasible. Leave at least one central aisle. Please keep the front row of chairs *close* to the stage, allowing only enough room for a person to comfortably walk between the front row and stage (about 4 feet).

Please put up only as many chairs as you realistically expect to fill. This prevents the front rows from being left empty.

SOUND TABLE AREA

Please place the sound table (wireless receivers, mixer board) anywhere in the room **EXCEPT** on the stage, *behind* the stage, or in the "No Sit Areas". Run a VGA cable and a mini-plug (stereo, 1/8 inch) audio cable from the Computer Table (see stage diagram, above) on stage to the projector and sound system, respectively.

BILLY RIGGS' GOLD PRESENTATION ROOM ARRANGEMENT

Questions? Call Billy Riggs at (512) 301-6905.